



CHRIST CHURCH NEW MALDEN C of E PRIMARY SCHOOL

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Charging and Remissions Policy

Signed Tabitha White Head Teacher

Dated 8/10/15

Signed [Signature] School Business Manager

Dated 8/10/15

Signed [Signature] Chair of Governing Body

Dated 8/10/15

Date for next Review: October 2018.

1. Aims:

The Education Reform Act 1988 states clearly that all education in school time must be free. At Christ Church we recognise the valuable contribution that the wide range of additional activities, including trips, clubs and residential experiences can make towards pupils' education. The Governing Body aims to promote and provide such activities both as part of a broad and balanced curriculum for the pupils of the school and as additional optional activities.

2. Charges

The Governing Body reserves the right to make a charge in the following circumstances for activities organised by the school:

- **School Journeys in School Hours:** The board and lodging element of approved residential activities deemed to take place in school hours.
- **Activities outside School Hours:** The full cost to each pupil of all approved activities deemed to be optional extras taking place outside school hours.
- **Individual Instrumental Tuition:** This is organised and managed by Kingston Music and Arts Service

3. Voluntary contributions

The school will also organise activities funded by voluntary contributions from parents, e.g. educational visits or visits to the school by theatre/music groups. Parents will be told the cost of such activities and will be asked if they will agree to make a voluntary contribution to cover the expenses. If sufficient funds are not raised in this way then the activity will be cancelled and all contributions returned.

No child will be excluded from any activity in school time because their parents have not agreed to make a contribution towards the costs.

The Governors feel that the children benefit from well planned and relevant visits but they recognise that the cost cannot always be met from the school budget or school fund. They hope that parents will fully support the school when they ask for voluntary contributions towards trips and visits.

4. Subsidies:

Where the parents of a pupil are in receipt of income support or family credit which enables them to apply and receive free school meal entitlement, the school will support parents with a claim to remit the cost of full board and lodging for any residential activity which is deemed to take place in school hours or where it forms part of the syllabus for the National Curriculum. The school may wish to remit in full or in part the cost of other activities for particular groups of parents, for example, in the case of family hardship. This will be treated as a confidential matter. Any parents/carers who wish to apply for such a subsidy should contact the Headteacher.