

Christ Church New Malden

Church of England Primary School

GOVERNORS' NURSERY ADMISSIONS POLICY 2021-22 SCHOOL YEAR

Committee responsible	Admissions
Approval required by	Full Governing Body
Statutory or Recommended	Statutory
Frequency of review	Annually
Date last reviewed	28 February 2020
Date of next review	February 2021
Display on website	Yes
Link with other policies	

	Signed	Date
Headteacher	<i>Tabitha White</i>	28/2/2020
Chair of Governors	<i>Helen R...</i>	28/2/2020



1. Introduction

Ethos Statement

Christ Church New Malden Church of England School has a distinctive Christian ethos which is at the heart of this School and provides an inclusive, caring and supportive environment where children learn and flourish in a setting shaped by Christian values. We welcome applications from all members of the community and we ask all parents to respect the Christian ethos of our School and its importance to our community.

- The Governing Body is responsible for the admission of pupils to Christ Church New Malden Church of England Primary School Nursery and admits the equivalent of 26 morning pupils and 26 afternoon pupils (we would aim to take 13 full time pupils) each September. Children normally attend for the school year in which they become four years of age.
- Applications for admission must be made directly to the Governors on the application form obtainable from the School office in Lime Grove.
- If the number of applications exceeds the number of places available, the Governors will offer places on the basis of the ranked criteria in Section 2.
- The criteria described in Section 2 will be applied in rank order to all applicants on the list. The criteria will be applied on the basis of information given by parents. In the event of a 'tie,' preference will be given to the child living closer to the School with the measurements determined, using the Local Authority's geographical information system, from the applicant's home to the main entrance of the Lime Grove site. If two or more applicants live equidistant from the School, the Governors will draw lots to determine which applicant is offered a place.
- It is emphasised that the Governing Body will consider all applications equally with due care and compassion. The Governors are also required to have regard to the efficient use of educational resources.

2. Nursery Admissions Ranking Criteria

If there are more applicants than places available then places will be offered in accordance with the following criteria in order of priority:

1. Looked After Children or previously looked after children, i.e. children who are in the care of a local authority, or being provided with accommodation by a local authority in the exercise of their social services functions as defined by Section 22(1) of the Children Act 1989 at the time of making an application to the school. Previously looked after children are children who were looked after immediately prior to being adopted, or who became subject to a residence order, (now termed child arrangement order under the Children & Families Act



2014), or special guardianship order. The Governors will require written confirmation that the child is looked after, or previously looked after, and will be so at the time of making an application to the School.

2.Children with exceptional social/or medical needs. Written supporting evidence should be supplied at the time of application from a relevant professional e.g. specialist health professional, social worker etc. The evidence must show why Christ Church is the most suitable school and the difficulties that would be caused if the child has to attend another school.

3. Places will be offered to children of staff who have been employed by the School for at least two years prior to application, or to fill a post for which there was a demonstrable skills shortage.

4.Children who will have a brother or sister, (including an adopted, foster, half - or step-brother or sister), living at the same address and attending Christ Church New Malden C of E Primary School at the time of admission.

5.a) Children whose parent(s) or legal guardian(s) or family member e.g. grandparents or aunts and uncles, accompanying the child, worships at Christ Church or St. John's New Malden, at least twice a month and has done so for a period of two years** at the time of application.

b) Children whose parent(s) or legal guardian(s) or family member e.g. grandparents or aunts and uncles, accompanying the child, worships at another church belonging to Churches Together in New Malden (as at 1st November 2018)* at least twice a month and has done so for a period of two years** at the time of application.

c) Children whose parent(s) or legal guardian(s) or family member e.g. grandparents or aunts and uncles, accompanying the child, worships at another Trinitarian Christian Church (including non English language churches) at least twice a month and has done so for a period of two years** at the time of application and for whom this is the nearest Church of England school.

The total number of places allocated under category 5 will be 15 and will be applied in subcategory order (a,b,c).However, if the fifteenth applicant is the first of siblings (including adopted) applying for the same admissions year then the number will be increased accordingly to include all same school year siblings. Any children beyond the maximum number in category 5 will be automatically transferred to category 6.

* These Churches are New Malden Baptist Church, New Malden Methodist Church, St. James's, St Joseph's and New Malden United Reformed Church.

**For category 5, if the parent/legal guardian/family member accompanying the child has been attending for less than two years, because they have lived in New Malden for less than two years, but previously attended another Trinitarian church or a non-English speaking



church, then a form from the previous Church is also required so that the full two year period is covered.

Written evidence of the applicant's commitment to their place of worship will be needed. The School provides the appropriate supplementary information form for completion by parents and the clergy/minister. The form may be downloaded from the School website or collected from reception. This form must accompany any application for a place where church criteria are being used; if no supplementary information form is received before the application deadline the application cannot be considered under the church criteria and will default to category 6.

Variant: In the event that during the period specified for attendance at worship the church has been closed for public worship and has not provided alternative premises for that worship, the requirements of these [admissions] arrangements in relation to attendance will only apply to the period when the church or alternative premises have been available for public worship.

6. Children who live nearest to the school (see 'Distance').

Tiebreaker

The distance from home to school, criterion 6, is used as a 'tiebreaker' if there are more applications than places available under any of the oversubscription criteria. For applicants from the same block of flats, or who live at the same distance, random allocation by the drawing of lots will be used as a final tiebreaker, supervised by someone independent of the school.

Distance

Distance is measured by a straight line from the applicant's home address to the main entrance of the Lime Grove site or the main entrance of the Elm Road site (whichever is closer). All distances will be measured using the School Admissions' computerised Geographical Information System.

3. General Information

Please note that applications will be considered on the basis of the home address that applies on the closing date for applications, unless contracts have already been exchanged for a new address, in which case the new address will apply. Proof of a child's age and address should be sent at the same time as the application is submitted.

Replies to all requests for admission will be sent to parents as soon as possible after the closing date for applications. Unsuccessful applicants do not have a right of appeal against the Governors' decision on Nursery places.

4. Waiting Lists



For various reasons, places may arise in the Nursery throughout the school year. Where the number of applicants exceeds the number of places, the applicants will be allocated according to the admissions criteria at all times.